



## College Steps in the Registration Process

1. Application received at the College.
2. Application reviewed by the Registration Administrator.  
  
For IMPP Graduates only, a supervision plan is prepared and sent to the applicant for signature and return to the College office. See "Supervision Information" document for further information.
3. If applicable, College informs applicant of incomplete application by e-mail.
4. Approval of complete application by the Deputy Registrar.
5. AOM membership and liability insurance coverage are confirmed.
6. Registration granted and number issued.
7. Applicant is informed by phone of registration as a midwife and the effective date of registration.
8. An interim registration notice is faxed to practice.
9. Letters of professional conduct are processed and mailed.
10. Registration documents (certificate of registration, registration card, photo id, forms, etc) are prepared and sent to the new registrant, including the Registrant Binder. This step may take a few weeks from the date of registration.

## Registration Process Flowchart

