

*Approved September 3, 1997
Effective October 1, 1997*

POLICY ON CHANGE OF PRACTICE STATUS

In order to acknowledge changes in a member's practice status, the College has developed three categories for change of practice status. In each category, the member is required to officially notify the College by completing and sending to the College a form detailing their status change. This revised policy reflects a change in the amount of leave time which qualifies for reduced membership fees, specific administrative guidelines as well as a process for ensuring the member and the College are informed.

A: REDUCED PRACTICE

- applies to short term leaves under 12 months
- member maintains and renews membership at full fees
- maintained membership provides flexibility to practise at any point during the leave if NRP/CPR are current
- member may allow their NRP and CPR certification to lapse during the period of the leave and CMO will not request documentation
- member must ensure NRP and CPR recertification is current prior to returning to practise and provide CMO with appropriate documentation

B. CESSATION TO PRACTICE OF ONE YEAR OR MORE

- applies to a member's leave from practice of 12 consecutive months or more
- member maintains inactive membership at a reduced rate (50% of the registration fees for the period of the leave)
- period of leave may extend over registration years and fees will be prorated on a monthly basis accordingly
- member is **not allowed** to practise during the period of leave
- in order to practise, member must renew their membership at full fee level

- member returns annual certificate of registration and annual registration card to the CMO during the leave period

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B. (cont'd)

- member may allow their NRP and CPR certification to lapse during the period of the leave and CMO will not request documentation
- member must ensure NRP and CPR recertification is current prior to returning to practise and provide CMO with appropriate documentation

C. RESIGNATION

- applies to member who intends to no longer practise midwifery
- member is **no longer allowed** to use the title “midwife”, “registered midwife” or “R.M.”
- member returns annual certificate of registration and annual registration card to the CMO
- reduction of fees does not apply for the period of the registration year during which a member practises
- member must provide the CMO with a copy of resignation notification to the practice and letter resigning hospital privileges
- in order to return to practise, a previous member must successfully complete the CMO requalification program and be assessed registerable by the Registrar of the College

The Temporary Leave Policy (September 1996) continues to apply to members who took a leave of six consecutive months or more starting in the registration year (October 1996 - September 1997).

Please refer to *Guidelines to the Policy on Change of Practice Status*. Fee adjustments and documentation requests will be dealt with on an individual basis according to these guidelines.