

Guideline on Peer Case Review Requirements

Members in the General class (including New Registrants) and Supervised Practice Class of registration must participate in at least six **sessions** of peer case review each reporting year.

In accordance with the Quality Assurance Regulation, the peer case review sessions must include a minimum of four participating midwives from at least two separate midwifery practice groups. Members must record **the dates of the sessions, the names of registered members and the midwifery practice groups participating in each session, the number of cases reviewed and the duration in hours of each session.**

Members may report on **up to two interprofessional case review activities** (e.g., hospital morbidity and mortality or departmental meetings, MORE ^{OB} interprofessional care reviews), provided that the review consists of at least four participants. Members must report on **the dates of the sessions, the names of the participants and/or their professional designations, the duration of the session in hours and the number of cases reviewed.**

- Each review must include discussion of case histories, case management, the observations and feedback of the participants, number of cases presented and the application of College regulations, standards, guidelines, policies and relevant national and community standards.
- Peer case reviews should be educational and conducted in a confidential, respectful and non-punitive environment.
- All cases of significant morbidity or mortality must be discussed at peer case review.
- During the course of the twelve-month period, it is expected that each member will present at least one case to be peer-reviewed.
- Midwives may want to consider scheduling more than six peer case review sessions during the year to ensure that the requirement is met.
- Teleconferencing is an acceptable form of participation.

Action

Members are required to:

Attend and report on six sessions of peer case review each reporting year.

Complete the *Peer Case Review* section of the online QAP reporting forms and submit electronically by the due date.

Retain records for five years from the date of the last entry. These records shall include: the names of the members who participated in each review; the date on which each review took place; the duration of each review; the number of cases reviewed during each review.

Members who are inactive for more than three months of the reporting year are eligible to pro-rate their requirements, as outlined in the table below.

Reporting requirements are based on the following prorating chart

<i>#of months in Inactive class during the reporting year</i>	<i># of Peer Case Reviews required</i>
1	6
2	6
3	5
4	5
5	4
6	4
7	3
8	3
9	2
10	2
11	0
12	0