

Committee Appointment Guidelines

Purpose

1. The adoption and ongoing adherence to the Committee appointments guidelines are central to ensure the effective and efficient functioning of the College's statutory Committees;
2. The guidelines are designed to assist the members of Council to understand the processes and basis upon which Committee appointment recommendations are made.

Committee member appointment guidelines:

1. There is a balance between professional and public members. Specific requirements as per the by-laws are as follows:
 - a. The number of Committee professional members shall, wherever possible, exceed the number of public members.
 - b. Discipline Committee shall be composed of at least three persons, and must include at least one professional member and two public members.
 - c. All other Committees of the College shall be composed of at least three persons and must include at least one professional member and one public member.
 - d. Members of the Executive Committee are directly elected by Council.
2. The candidate is willing to sit on a specific committee.
3. Council members are not eligible to sit concurrently on the below statutory committees, due to a conflict of interest:
 - a. ICRC and Discipline
 - b. ICRC and Fitness to Practise
 - c. ICRC and Quality Assurance
4. As per the College's by-laws, committee members are appointed annually.

Committee Chair appointment guidelines:

1. The candidate is willing to chair a Committee.
2. The candidate has been on Council for at least one year.
3. The candidate has the necessary leadership skills and competencies to chair a committee.
4. Members of the Executive Committed shall not, wherever possible, chair a statutory Committee.
5. There is an equal split of public and professional Committee Chairs, wherever possible.
6. As per the College's by-laws, chairs will be appointed annually.